

ONLY TO BE SUBMITTED AFTER YOU HAVE CONTACTED THE CLAIMANT!

PAGE 1 – SURPLUS FUNDS CHAIN OF TITLE

FOR PREMIERE PARTNERSHIP SURPLUS FUNDS PROGRAM FILES

SALE TYPE (CHECK ONE): MORTGAGE HOME OWNERS ASSOCIATION TAX SALE

NAME(S) OF PERSON(S) OR ENTITY FORECLOSED ON (CASE NAME) _____

DEED HOLDER(S) AT TIME OF FORECLOSURE (NOT THE BUYER) _____

DEED RECORDATION DATE _____ BOOK AND PAGE# _____
(THE OWNER'S DEED AT TIME OF SALE, NOT THE BUYER) (OR INSTRUMENT, DOCUMENT OR REFERENCE #)

FILE OR CASE NUMBER/DESCRIPTOR _____
(YOU CAN USE PARCEL ID# AS FILE# IN COUNTIES WHERE THERE ARE NO FILE/CASE#)

SURPLUS AMOUNT _____ (MIN \$20,000)

HOW DID YOU VERIFY SURPLUS STILL BEING HELD? ONLINE CASE HISTORY CALLED THE COURT –
WHO DID YOU SPEAK WITH AT THE COURT (NAME OF PERSON)? _____
DEPARTMENT NAME _____ PHONE# _____

COUNTY _____ STATE _____

DATE FILE REVIEWED _____ RESEARCHER _____

FORECLOSED PROPERTY ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DATE FORECLOSED _____ SALES PRICE AT AUCTION _____

FORECLOSING ENTITY _____

FILE CHECKLIST – ITEMS WE REQUIRE FOR PREMIERE SURPLUS FUNDS FILES REFERRED TO US, NO EXCEPTIONS, PLEASE DO NOT SEND IN WITHOUT REQUIRED DOCS:

- COPY OF LIST SHOWING THE OVERAGE/SURPLUS FUNDS AMOUNT.
- COPY OF DEED SHOWING OWNERSHIP AT TIME OF FORECLOSURE (NOT THE BUYER, WE WANT THE LAST OWNER RIGHT BEFORE THE SALE).
- COPY OF THE FORECLOSURE DEED (THIS IS THE DEED THAT TRANSFERS OWNERSHIP TO THE NEW BUYER AFTER THE FORECLOSURE AUCTION/SALE).
- COPY OF THE COUNTY DEEDS/OFFICIAL RECORDS PAGE, SHOWING YOU SEARCHED THE OWNERS NAMES.
- COPY OF TAX ASSESSORS PAGE/PROPERTY APPRAISERS PAGE ON THIS PROPERTY.
- COPIES OF ANY UNPAID MORTGAGES (FIRST 3 PAGES ONLY, NOT ENTIRE MORTGAGE DOC) – KEEP IN MIND THE BALANCE OF ALL UNPAID MORTGAGES MUST STILL LEAVE AT MIN \$15,000 TO EX-OWNER. THE BALANCE YOU USE IS THE VALUE ON THE NOTE.
- COPIES OF MORTGAGE CANCELLATIONS, RELEASES OR SATISFACTIONS.
- COPY OF ONLINE CASE HISTORY SHOWING THERE ARE NO CLAIMS AND MONEY STILL BEING HELD. THIS IS REQUIRED IF YOU CHECK THE 'ONLINE CASE HISTORY' BOX FOR VERIFYING SURPLUS.

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PAGE 2 – PREMIERE SURPLUS FUNDS CHAIN OF TITLE – MORTGAGE HISTORY

WE NEED ALL MORTGAGES FROM TIME OF OWNERSHIP!!!

MORTGAGE HISTORY/CHAIN IN ORDER STARTING WITH EX-OWNER'S FIRST MORTGAGE ON PROPERTY

NAME OF BANK/LENDER _____ AMOUNT _____
DATE RECORDED _____ BOOK _____ PAGE _____
*SATISFIED/PAID OFF _____ OPEN/NOT SATISFIED _____ FORECLOSING ENTITY _____
ASSIGNED TO ANOTHER BANK? _____ IF YES, WHO HAS THE LOAN NOW _____
*IF SATISFIED, PLEASE GIVE BOOK/PAGE OR REF #: _____

NAME OF BANK/LENDER _____ AMOUNT _____
DATE RECORDED _____ BOOK _____ PAGE _____
*SATISFIED/PAID OFF _____ OPEN/NOT SATISFIED _____ FORECLOSING ENTITY _____
ASSIGNED TO ANOTHER BANK? _____ IF YES, WHO HAS THE LOAN NOW _____
*IF SATISFIED, PLEASE GIVE BOOK/PAGE OR REF #: _____

NAME OF BANK/LENDER _____ AMOUNT _____
DATE RECORDED _____ BOOK _____ PAGE _____
*SATISFIED/PAID OFF _____ OPEN/NOT SATISFIED _____ FORECLOSING ENTITY _____
ASSIGNED TO ANOTHER BANK? _____ IF YES, WHO HAS THE LOAN NOW _____
*IF SATISFIED, PLEASE GIVE BOOK/PAGE OR REF #: _____

NAME OF BANK/LENDER _____ AMOUNT _____
DATE RECORDED _____ BOOK _____ PAGE _____
*SATISFIED/PAID OFF _____ OPEN/NOT SATISFIED _____ FORECLOSING ENTITY _____
ASSIGNED TO ANOTHER BANK? _____ IF YES, WHO HAS THE LOAN NOW _____
*IF SATISFIED, PLEASE GIVE BOOK/PAGE OR REF #: _____

NAME OF BANK/LENDER _____ AMOUNT _____
DATE RECORDED _____ BOOK _____ PAGE _____
*SATISFIED/PAID OFF _____ OPEN/NOT SATISFIED _____ FORECLOSING ENTITY _____
ASSIGNED TO ANOTHER BANK? _____ IF YES, WHO HAS THE LOAN NOW _____
*IF SATISFIED, PLEASE GIVE BOOK/PAGE OR REF #: _____

NAME OF BANK/LENDER _____ AMOUNT _____
DATE RECORDED _____ BOOK _____ PAGE _____
*SATISFIED/PAID OFF _____ OPEN/NOT SATISFIED _____ FORECLOSING ENTITY _____
ASSIGNED TO ANOTHER BANK? _____ IF YES, WHO HAS THE LOAN NOW _____
*IF SATISFIED, PLEASE GIVE BOOK/PAGE OR REF #: _____

IF MORE MORTGAGES, PLEASE ADD ANOTHER PAGE USING OUR FORMAT.

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PAGE 3 – PREMIERE SURPLUS FUNDS WORKSHEET – JUDGMENT HISTORY

USE ONLY IN COUNTIES YOU CAN CHECK LIENS AND JUDGMENTS – SOME COUNTIES ALLOW TO SEARCH, YOU CAN WRITE IN OPEN LIENS/JUDGMENTS HERE.

JUDGMENT/LIENS HISTORY/CHAIN

DATE RECORDED _____ ORIGINAL AMOUNT _____
CURRENT AMOUNT INCLUDING INTEREST ACCRUED, ETC. _____
JUDGMENT/LEIN HOLDER NAME _____

DATE RECORDED _____ ORIGINAL AMOUNT _____
CURRENT AMOUNT INCLUDING INTEREST ACCRUED, ETC. _____
JUDGMENT/LEIN HOLDER NAME _____

DATE RECORDED _____ ORIGINAL AMOUNT _____
CURRENT AMOUNT INCLUDING INTEREST ACCRUED, ETC. _____
NAME & ADDRESS AND CONTACT INFO OF JUDGMENT/LEIN HOLDER _____

DATE RECORDED _____ ORIGINAL AMOUNT _____
CURRENT AMOUNT INCLUDING INTEREST ACCRUED, ETC. _____
JUDGMENT/LEIN HOLDER NAME _____

DATE RECORDED _____ ORIGINAL AMOUNT _____
CURRENT AMOUNT INCLUDING INTEREST ACCRUED, ETC. _____
JUDGMENT/LEIN HOLDER NAME _____

DATE RECORDED _____ ORIGINAL AMOUNT _____
CURRENT AMOUNT INCLUDING INTEREST ACCRUED, ETC. _____
JUDGMENT/LEIN HOLDER NAME _____

DATE RECORDED _____ ORIGINAL AMOUNT _____
CURRENT AMOUNT INCLUDING INTEREST ACCRUED, ETC. _____
JUDGMENT/LEIN HOLDER NAME _____

IF MORE LIENS/JUD, PLEASE ADD ANOTHER PAGE USING OUR FORMAT.

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PLEASE READ THE REFERRALS PAGE FOR RULES ON FILE SUBMISSION BEFORE SENDING IN.

IF YOUR FILE IS NOT ACCEPTED, WE WILL NOTIFY YOU VIA EMAIL. YOU CAN MAKE CORRECTIONS AND EMAIL ENTIRE CORRECTED FILE TO PAPERWORK.

ALL PAGES OF THIS WORKSHEET MUST BE FILLED OUT CORRECTLY, IF THERE ARE NO MORTGAGES OR LIENS/JUDGMENTS, THOSE PAGES CAN BE LEFT BLANK BUT YOU STILL MUST INCLUDE WITH FILE.

FILL OUT CONCLUSION PAGE CORRECTLY, IF THERE IS DEBT – IT GOES IN FIRST POSITIONS BASED ON RECORDATION DATE AND END AT THE EX OWNER (DEED HOLDER(S)). DO NOT LEAVE THE CONCLUSION PAGE BLANK, WE WILL REJECT THE FILE.

IF THE EX-OWNER IS A LLC, LLP, CORPORATION OR COMPANY, WE WILL ONLY WORK THE FILE IF THE COMPANY IS STILL ACTIVE AND SHOWS AS ACTIVE WITH THE STATE (YOU WILL HAVE TO SHOW PROOF). YOU MUST BE IN CONTACT WITH THE OWNER(S) OR THE NAMED OFFICERS ONLY. IF YOU CANNOT MEET ALL OF THESE REQUIREMENTS, DO NOT SUBMIT THE FILE AS IT WILL BE AUTOMATICALLY REJECTED, NO EXCEPTIONS. MORTGAGE COMPANIES, BANKS OR FINANCIAL INSTITUTIONS WILL NOT BE ACCEPTED.

WE DO NOT WORK WITH BANKS – SEE RULE #3 ON REFERRALS PAGE