

## SURPLUS FILE PURGE CHART

ON JANUARY 1 EACH YEAR WE WILL PURGE OLDER SURPLUS FILES. THESE FILES WILL NO LONGER BE SHOWN ON THE SURPLUS UPDATE LISTS ON THIS DATE

PURGE DATE	FILES PURGED (FILES SUBMITTED UP TO)
Friday, January 1, 2021	Up to Tuesday, December 31, 2019
Saturday, January 1, 2022	Up to Thursday, December 31, 2020
Sunday, January 1, 2023	Up to Friday, December 31, 2021
Monday, January 1, 2024	Up to Saturday, December 31, 2022
Wednesday, January 1, 2025	Up to Sunday, December 31, 2023
Thursday, January 1, 2026	Up to Tuesday, December 31, 2024
Friday, January 1, 2027	Up to Wednesday, December 31, 2025

ON JANUARY 1st EACH YEAR WE WILL PURGE OLDER SURPLUS FILES. THESE FILES WILL NO LONGER BE SHOWN ON THE SURPLUS UPDATE LISTS ON THIS DATE. WE WANT TO CLEAN UP OUR FILE LIST AND FILES WE HAVE AND PRIORITIZE FILES THAT CAN STILL BE WORKED. IF YOU WANT US TO STILL WORK YOUR FILE AFTER THIS DATE, PLEASE CHECK AND RESEARCH THE FILE AND SEE IF THE FUNDS ARE STILL BEING HELD BY THE COURT. IF THEY ARE, SEND US AN EMAIL WITH THE FILE NAME AND FILE NUMBER AS STATED ON THE LIST. YOU MUST NOTIFY US PRIOR TO THE PURGE DATE, NO EXCEPTIONS.

WE WILL TREAT THIS FILE AS NEW AND RUN A NEW SKIP TRACING REPORT AND WORK AS A NEW FILE. IF FUNDS ARE GONE OR FILE CANNOT BE WORKED, YOU DO NOT HAVE TO LET US KNOW. ANYONE IS FREE TO WORK THE OLDER FILES IF THEY SUBMIT AS A NEW RESEARCHED FILE. GOING FORWARD WE WILL ONLY WORK SURPLUS FILES FOR 1-2 YEARS. EACH JANUARY 1, WE WILL PURGE FILES. PLEASE KEEP TRACK OF YOUR FILES.

WE WILL NOT BE HOLDING ONTO ANY PURGED FILES UNLESS YOU RECHECK THE FUNDS AND NOTIFY US PRIOR TO THE PURGE DATE. THANK YOU FOR YOUR UNDERSTANDING. PLEASE NOTE THE CHART TO SEE WHEN FILES WILL BE PURGED. THANK YOU.