

ID Status Key for Researcher Updates

\$Gone - surplus money is gone

Admin- This is for Judy, file may be on hold, being re researched, waiting for info etc

Closed- At least attempted retrieval, file is closed

DEAD DO NOT REOPEN - This is a dead file, which our office should not reopen without very good cause

Dead file - file is dead / can possibly be reopened in the future

Deed Recorded - for deed flips, Judy received confirmation from the clerk/ deed was recorded

Delete - this is an admin status, file needs Judy to delete

Discovery- Case Manager is working on this file trying to make contact with the right people/entity

File Destroyed - file has been destroyed for whatever reason, not working it

FILE HOLD - no longer used, was used when we did referrals

Granted - We are working the case, has been granted, waiting on the check

Heir is a minor - not working until the heir is of age

ICW Fulfillment - We are in contact with, file with Judy

ICW Offer accepted - we are in contact with, file in process of getting signed

ICW Offer Made - we are in contact with, Judy has made the offer

ICW Offer Rejected - we are in contact with, Judy made offer, client rejected offer

In Contact With - We are in contact with and working the file

In Contact w/ NDR - In contact with and notary docs returned to Judy, in process of assigning attorney

In Petition - we are in court, working on it

Sale rescheduled - surplus turned in we can't work currently, sale rescheduled, open for new researcher to turn in when sold again

Sent to Attorney - We have contract, attorney is assigned and working on it

Sent to Clerk- Sent deed to clerk, waiting on confirmation that deed was recorded